
A Full-Service Facility Overlooking the Reservoir
Rooms Available

Reservoir Pointe is open Monday – Friday from 9 a.m.-4 p.m. for your viewing.
There is a non-refundable deposit required to reserve a room.

Cape Hatteras

Evening Rates

Dining Room Downstairs with Patio

Reception: 125 Seating: 85

Monday – Thursday \$300

Friday and Sunday \$500

Saturday \$700

Day Rates

Event must end by 4 p.m.

Monday – Thursday \$200

Friday and Sunday \$400

Saturday \$500

Split Rock

Evening Rates

Dining Room Upstairs

Reception: 175 Seating: 150

Monday – Thursday \$400

Friday \$500

Saturday-Limited Availability

Day Rates

Event must end by 4 p.m.

Monday – Thursday \$200

Friday \$400

Saturday \$500

Old Baldy with Deck & Lounge

Evening Rates

Room Upstairs with Use of Lounge and Deck

Reception: 100 Seating: 75

Monday – Thursday \$300

Friday and Sunday \$500

Saturday - Limited Availability

Day Rates

Event must end by 4 p.m.

Monday – Thursday \$200

Friday and Sunday \$400

Saturday - \$500

Split Rock with Old Baldy, Deck & Lounge

Evening Rates

Complete Upstairs

Reception: 300 Seating: 250

Monday – Thursday \$600

Friday and Sunday \$900

Saturday - \$1400

Day Rates

Event must end by 4 p.m.

Monday – Thursday \$400

Friday and Sunday \$600

Saturday - \$700

Reservoir Pointe Rental Conditions

1. The Reservoir Pointe Facility is available for rental for various group and individual functions. The individual who books the reservation will be held responsible for all liabilities pertaining to the Rental damages, contracted time of rental, all of the guests, and closing procedures.
2. The non-refundable deposit fee must be paid to reserve the Reservoir Pointe.
3. The renter is fully responsible and liable for all extraordinary clean-up costs and damages to the rented facility, its contents or to the Reservoir Pointe premises. Further, the renter is fully responsible and liable for the cost of replacing any contents or furnishings, which may be removed from the facility during the rental period.
4. Rental agreements are for a four-hour time period. The renter will be allowed enter facility two hours prior. Additional hours before and after the scheduled times will be charged \$150.00 per hour to the renter. It will be the responsibility of the renter to vacate the Reservoir Pointe at the end of their schedule time. The individual who books the reservation must be present for the entire time the event takes place. The renter may enter Reservoir Pointe two hours before scheduled event for any decorating purpose; this will not count towards the four hour time period of scheduled event.
5. Bands and outside entertainment are admissible but should be controlled to the point of not disturbing other guests using the building or in the general area of the building and adjacent parking lot. No bands, DJ, or speakers will be allowed on the outside patios or decks. Complaints by others in the building or general area may result in termination of the event by the Reservoir Pointe managing agent. Any occurrence or activity, which results in such termination, shall be deemed to be a breach of these conditions by the renter.
6. No tape, nails, or tacks may be placed on any of the walls. No Glitter or confetti allowed for decorating. Only battery powered candles are allowed.
7. The renter is responsible for removing all possessions and materials brought into the building by the end of the function. Reservoir Pointe will not be responsible for any items that are left behind after close of event by the renter or any of their guests.
8. The Reservoir Pointe reserves the right to refuse to lease the facility for any purpose it deems to be detrimental to, or not in the best interests of Reservoir Pointe. It further reserves the right to refuse to rent the facilities on any dates and at any time it deems inappropriate, inconvenient or otherwise unsuitable for rental. No Sorority, Fraternity, or Crawfish Boils will be allowed.
9. Alcohol. There can be no alcohol served on the property except by Catering by George's, Inc., which holds an A.B.C. permit to do so. Absolutely no beer, wine, liquor, will be allowed to be brought inside.
10. Food. The only caterer allowed to work in the building is Catering by George's. Clients have no access to kitchen areas or facilities including ovens, refrigerators, coolers, icemaker, dishwashers, sinks, etc. There will be a \$150.00 Staff charge for non-catered events. One staff per 50 guests will be provided.

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11. All terms and conditions relating to the renter and the managing agent or Reservoir Pointe facilities are subject to change without notice.
 12. Wedding ceremony dressing rooms—No alcohol or smoking are allowed in the dressing room area. The renter agrees to assign one person to take the majority of dressing items to a designated vehicle before the ceremony begins. All items that are not properly put away before ceremony begins will be discarded.
 13. Music—Music for Ceremony (Ceremony only) can be provided by Reservoir Pointe for a fee of \$200.00. Music itinerary and song selections must be submitted 14 days prior to wedding day. If wedding music is not submitted by deadline, Reservoir Pointe will use its generic wedding format and music for event.
 14. Candy Buffets—Only candy items are allowed on buffet. No gum items will be allowed.
 15. Rehearsal for Ceremony—One and a half hours are allowed for rehearsals. There is no charge for this one and a half hour. Any additional will be charged at \$150.00 per hour. Ceremony rehearsals need to be scheduled on Thursday. Friday's are typically booked with other scheduled events.
 16. Children—All children must be supervised by parents or other adult. If they are not supervised, they will be asked to leave event.
 17. Payment—The \$1,000.00 Deposit will be applied to customers total payment due. Fifty per cent of the remaining balance will be due sixty days prior to event date, with any remaining balance due 30 days prior to event date. No checks accepted after the 30 day deadline has passed. Reservoir Pointe holds the right to cancel any event if the above payment requirements are not reached.

I agree to above terms:

Signatures:

Date: _____